

## GUIDELINES FOR MANUSCRIPT PREPARATION

1. **Abstract.** Include an abstract of 150 words or less on a separate page.
2. **JEL & Keywords.** Include a few **keywords** about your manuscript and *Journal of Economic Literature (JEL)* classifications that can be found at <http://www.aeaweb.org/jel/guide/jel.php>.
3. **Typing.** Single-spaced, allowing one-inch margins on all sides.
4. **Equations.** Equation within the text should be centered on a separate line and numbered consecutively at the right margin in parentheses.
5. **Tables and Figures.** Each figure/table must be typed on a separate page and placed at the end of the article. Figures/tables should have brief descriptive titles and be numbered consecutively. Indicate the approximate locations of tables/figures in the text with a phrase such as [INSERT TABLE 1 HERE].
6. **Footnotes.** Footnotes should be sequentially numbered using superscript numbers and gathered into a section titled “ENDNOTES” preceding the References.
7. **Reference List.** List references alphabetically by author's last name at the end of the paper. Include only those references cited in the text.

Reinhardt, C.K., 2023, *U.S. Internal Migration, Energy Use, and Emissions*, *International Journal of Business*, 28, 001.  
[https://doi.org/10.55802/IJB.028\(2\).001](https://doi.org/10.55802/IJB.028(2).001)

Lin, T.C., Gonçalves, W.T., Wang, W.-Q., and Lin, Z.-H., 2023, The Average Propensity to Consume of the Urban Chinese Household: An Analysis by Income Level, *International Journal of Business*, 28, 002.  
[https://doi.org/10.55802/IJB.028\(2\).002](https://doi.org/10.55802/IJB.028(2).002)

8. **Citation Style in Manuscript.** For citation purposes in the manuscript, use the number that appears in brackets on the REFERENCES page. Use the author's or authors' last name for in-text citations. All references to literature in the text should be cited in the form of Cheng (2020) and (Cheng, 2020) if there is one author, Cheng and Lin (2020) and (Cheng and Lin, 2020) for two authors, or Cheng et al. (2020) and (Cheng et al., 2020) if more than two authors. If there is more than one citation, it should be separated by “;” and be in chronological order, such as (Oliver, 1981; Swan and Trawick, 1981; Westbrook, 1981; Hildebrandt, 1987). The citation should not include the page number; please add the page numbers in the reference.
9. **Professional Presentation.** To minimize editorial changes, check the manuscript for clarity, grammar, spelling, punctuation, and consistency of references.
10. **Accepted Paper.** After the accepted paper is formatted according to journal's guidelines, the author(s) must submit the manuscript electronically to the editor.